

ROBERTS WESLEYAN COLLEGE

2301 Westside Drive, Rochester, NY 14624-1997

Finance Office: 585-594-6890

Toll-free: 1-800-777-4RWC

RWC stockbroker: Keith Bock (585) 241-7520 at Wells Fargo Advisors

DTC # 0141 First Clearing

For credit to account # 7105-2778

Name of Roberts Wesleyan College

In order to do so electronically, you and your broker will need to accomplish the following:

- 1) Inform my office directly (phone toll-free or FAX number above) of the stock you intend to transfer, the number of shares and/or approximate dollar value, and the anticipated date of transfer. This is very important in order that your gift may be identified, tracked and acknowledged. Also, if the funds are restricted for a specific purpose, please so state.
- 2) Provide your broker with instruction directing him to transfer the specific number of shares or dollar level you choose to gift to Roberts Wesleyan College.
- 3) Shares are transferred to the College's account with Wells Fargo Advisors, 200 Meridian Centre Blvd., Suite 260, Rochester, NY 14618. Our broker is Keith Bock at 585-241-7520. Your broker will need the following numbers to complete the transfer:
DTC#: 0141 First Clearing
Account #: 7105-2778
Roberts Wesleyan College
- 4) Upon completion of the transfer, you will receive a formal letter of acknowledgement.