

Roberts Wesleyan University

Job Description

Job Title

Athletic Groundskeeper

Department

Facilities

Reports To

Assistant Dir of Grds/MEP/Projects

Updated

4/4/2022

Status

non-exempt

Job Objective: Maintain athletic facilities to safe and playable condition and enhance the beauty of campus grounds, gardens, walkways, roads, and athletic fields.

Job Responsibilities:

1. Maintains safe athletic fields through proper grass cutting, divot repair, over seeding, sodding, aeration, topdressing, and irrigation when conditions require.
2. Understands relevant aspects of athletic field management including:
 - Construction and renovation of athletic fields
 - Choosing proper turf grass varieties
 - How to construct and improve drainage
 - Understand safety and liability issues
 - Basic soil science, weed, insect and disease control.
3. Keep current commercial pesticide application license. And maintains record keeping.
4. Spray weed controls around fencing trees, shrubs, and buildings to eliminate excessive line trimming.
5. Take care of equipment setting up as needed for events, repairing as needed, goals, corner markers, vaults, track and field pads, jumping equipment, tennis court surface, fencing, nets, windscreens and benches.
6. Clean and maintain drainage system catch basins and piping to allow free flow of runoff.
7. Keep in good condition equipment used in the care of fields, not limited to mower, water cannon, synthetic field groomer, field striper.
8. Keep fencing and gates in good repair.
9. Prepare fields and stadium for games.
10. Maintain artificial field by dragging as needed, schedule repairs as needed, and keep litter and feathers cleaned up.
11. Operates tractors, trucks, mowers, chainsaws, weedwhips, backhoe, loaders, skidsteer loader, forklift, and any other equipment needed to perform duties assigned.
12. Cleans, prepares, and paints equipment.
13. Performs medium and heavy manual labor, digging, loading fertilizer, running conduit in ditch digging jobs, shoveling snow from entrances and steps.
14. Oversee student labor to assist in the performance assigned duties.

15. Communicate with Athletic Director, coaches and Assistant Director of Grounds/MEP/Projects concerning team needs, field needs, issues, and usage.
16. Performs campus grounds care including but not limited to mowing, mulching, spring/fall clean up and tree care.
17. Performs snow removal on campus roads, walks, and parking lots.
18. Assists Gardener during off seasons with planting, transplanting, and greenhouse work as needed
19. Performs other duties as assigned.

Preparation and training

High school and some college or technical training is required. Pesticide applicator license. Mechanical aptitude.

Consequence of Error

Lack of attention to athletic fields and equipment for the maintenance of these areas results in unsafe, unsightly areas and prohibitive costs as maintenance is deferred.

Level of Supervision

Considerable independence is given in performing day to day activities.

Directs work of Others

Usually student workers, two part time while school is in session and two full time during the summer months.

Experience

Good communication skills with ability to manage multiple customer expectations. Mechanical aptitude with at least two years in sports field management is best.

Confidential Data

Deals professionally with the disposal of confidential data.

Mental and Physical Effort

Mental and physical demands are often extreme as work is performed in all weather conditions, for long periods of time, outside, shoveling, digging, mowing, and running various equipment. Visual effort is often intense because of the environmental conditions as well as long hours during the winter months plowing snow.

Environment

Conditions are often extreme from sub zero in winter to summer temperatures in the nineties. Working on ones back reaching up to repair vehicles is common.