

Your application for federal student aid was selected for a process called "Verification". This process is to confirm that the correct information was reported on the FAFSA. RWC is required to correct any differences between your submitted FAFSA information and your verification documents.

DO NOT LEAVE ANY QUESTIONS BLANK. Submit this signed worksheet, tax forms, and any other requested documents to:

Roberts Wesleyan College Student Financial Services
 2301 Westside Drive Rochester, NY 14624
 Fax: 585-594-6036 Email: finaid@roberts.edu

Student Last Name	First Name	M.I.	Email address
Home Address		Cell Phone number (include area code)	
(IF DEPENDENT, Provide Parental Contact Information: Name and Daytime Phone or email address			Home Phone number (include area code)

DEPENDENCY STATUS: Identify which dependency status you were considered when filing your FAFSA.

- Dependent** (If you were required to provide parental information on your FAFSA even if you do not live with your parent.)
- Independent** (If you met independency criteria on the FAFSA)

FAMILY INFORMATION: List only the people in your (student) **primary** household. This should be the household information reported on the FAFSA. Include:

- Yourself
- Your parent(s)/stepparent (if dependent), or spouse (if married)
- Your parent's other children (or your children if independent) if the parent (or you) will provide more than half of their support between July 1,2019 and June 30,2020.
- Other people if they now live in the household and your parents (you, if independent) provide more than half their support and will continue to provide more than half of their support through June 30,2020.

Write the name of the college for other household members (other than parents) who will be attending a federally-eligible college at least half time, in a program that leads to a college degree or certificate program.

Household Member Full Name	Age	Relationship	College attending at least half time for 19/20*
STUDENT NAME:		SELF	ROBERTS WESLEYAN COLLEGE
SPOUSE OR PARENT/STEPPARENT NAME:			
2nd PARENT/STEPPARENT NAME:			
OTHER HOUSEHOLD MEMBERS:			

*Students who have a **parent attending college** at least half time in a degree seeking program at a federally eligible post secondary college should contact RWC Financial Aid to determine whether a reconsideration request of the student's federal aid should be completed.

IN ADDITION TO SUBMITTING THIS WORKSHEET...

Use the **IRS Data Retrieval Tool (IRS DRT)** when completing or correcting your FAFSA if the student/parent/spouse filed a 2017 IRS tax return. This option will streamline the verification process. If you choose not to use, or cannot complete, the IRS DRT, you (and your parents or spouse) must submit IRS Tax Return Transcripts. Tax Filing must be in compliance with all federal IRS regulations.

If required, obtain the **2017 IRS Tax Return Transcript** or the "Verification of Non-Tax Filing Letter" directly from the IRS at www.IRS.gov/transcript or by phone at 1-800-908-9946.

STUDENT INFORMATION

Check HERE if you (student) completed the IRS DRT either on your initial FAFSA or when making corrections to your FAFSA.

Check HERE if you (student) did not * and are not required to file a 2017 Income Tax Return **and (select one):**
(*INDEPENDENT STUDENTS ONLY: you must also provide a **"VERIFICATION OF NON-FILING LETTER"** from the IRS)

_____ you were NOT employed and had NO income earned from work in 2017.

_____ you were employed in 2017 but not required to file a federal tax return. ATTACH COPIES OF ALL W-2 forms issued to the student by all employer(s). You must provide the following information for each employer in 2017.

Employer's Name	Annual Amount Earned in 2017

PARENT(S) (including stepparent) OR SPOUSE INFORMATION (check all that apply.)

Check HERE if you completed the IRS DRT either on the student's initial FAFSA or when making corrections to the FAFSA.

Check HERE if either parent (or spouse) did not* and are not required to file a 2017 Income Tax Return **and (select one):**
(*You must also provide a **"VERIFICATION OF NON-FILING LETTER"** FROM THE IRS.)

_____ you were NOT employed and had NO income earned from work in 2017.

_____ you were employed in 2017 but not required to file a federal tax return. ATTACH COPIES OF ALL W-2 forms issued to you by all employer(s). You must provide the following information for each employer in 2017.

Employer's Name	Annual Amount Earned in 2017

Contact RWC Financial Aid for additional instructions if one of these Unusual Circumstances applies:

_____ Individual **granted a filing extension beyond the automatic 6-month extension** by the IRS for tax year 2017.

_____ Individual filed an **amended IRS income tax return** for tax year 2017.

_____ A victim of **IRS Tax-Related identity theft** who is not able to use the IRS DRT or obtain a tax return transcript from the IRS.

_____ Your household or income has changed significantly and you would like to request a reconsideration of federal aid.

Certification and Signature (REQUIRED)

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: *If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.*

Student (Required) Date

Parent (Required for Dependent Students only) Date