



**ROBERTS**  
WESLEYAN UNIVERSITY

## Request for a Hearing to Challenge Educational Records

Name \_\_\_\_\_

PCID # \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone # \_\_\_\_\_

I request a formal hearing concerning correction of what I believe to be inaccurate or misleading information, described below, contained in my educational records.

Contested Information \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

After completion of this form submit it to the Registrar in the Registration Office. You will be notified of the action taken and if a formal hearing will be held.

I understand that by signing this form, RWU and NES will honor my request for a hearing under the Family Educational Rights and Privacy Act (FERPA) of 1974, as amended. An action will take place within 30 days from the date of this form.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

1<sup>st</sup> Endorsement

From \_\_\_\_\_

Date \_\_\_\_\_

To \_\_\_\_\_

The Decision is as follows \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Chairperson Signature \_\_\_\_\_ Date \_\_\_\_\_